

Tillamook Farmers' Market Community Table Producer Guidelines and Instructions

The table is co-operated by Food Roots and Tillamook Farmers Market as a consignment booth, run by volunteers during the market hours. There are a few simple guidelines to assure that the table operates in an orderly manner and conforms to state regulations.

1. Producers must bring their products to the Market at least 15 minutes before the opening bell (9am).
2. Each producer will receive an ID number for the season and regular producers will receive a color code as well.
3. All producers must complete a check-in/check-out sheet for each Saturday listing their products. Please be sure to include all contact information. Preferably these sheets will be completed prior to arrival at the Market for a smooth check-in.
4. Product must be delivered in clean condition, bunched and/or packaged, and labeled with the Food Roots label. On the label producers will note the date, ID number, item for sale, price, and type of grouping (**each, pound, bag, bunch, hallock**). If producers wish to sell their produce by the pound they must weigh and label their produce on the licensed market scale before the market begins. Producers may also attach their own tag if desired. Consumer information is encouraged
5. Community Table participants must comply with the regular market guidelines, including the expectation that product has been produced by the seller.
6. Community Table participants are limited to gross sales of \$150 per market.
7. The consignment fee is 20% of gross sales. Growers who wish to volunteer with the operation of the Farmers' Market are welcomed by prior arrangement. The consignment fee is waived for volunteers selling product the day of their service.
8. Participants wishing to sell produce as "organic" can only do so if their total sales are under \$5,000 a year, although they still need to follow the National Organic Program regulations if they are calling their products 'organic'.
9. Unsold produce and flowers not picked up by participants at the end of the market (2 p.m.) will be donated to community food banks, retirement centers or other recipients at the discretion of the operators.

Community Table Purposes are to:

- ❖ Provide a direct market outlet for home gardeners and gentleman farmers with extra produce, fresh cut flowers, and any other home raised food item
- ❖ Add to the diversity of the products offered at the farmers' market
- ❖ Provide a source of income for the market organization through a 20% consignment fee

For more information or to volunteer at the Community Table contact Food Roots at 503-842-3154 X2 or e-mail at info@foodrootsnw.org